

**DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION
JOB OPPORTUNITY
CLINICAL NURSE COORDINATOR (GENERAL)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Position: Clinical Nurse Coordinator (General)
Location: Public Health Services, Norwich, CT
Job Posting No: 022905
Hours: Full Time, 70hrs/Bi-Weekly - Mon – Fri 8:30 A.M. – 4:00 P.M.
Salary: HC 24 \$57,367 - \$77,679 (New employees to state service start at the beginning of the range)
Closing Date: May 12, 2014

Examples of Duties: The RN in this position would oversee nursing needs for both medically and behaviorally challenged residents for a DDS Public Sector IHS (Individual Home Support) caseload. The duties required by the position include: conduct nursing assessments, prepare quarterly and annual nursing reports as needed for residents on caseload, develop and implement healthcare plans, provide and implement care for assigned caseload with an interdisciplinary team, provide required and incidental inservicing for families and staff, comply with DDS and waiver regulations, provide clinical supervision to DDS staff to include oversight of the delegation of medication administration and nursing delegation, perform internal quality assurance audits, participates in regional on-call system.

Knowledge, Skills and Abilities: Knowledge of nursing principles and clinical therapeutic models of patient and/or client care with emphasis on interdisciplinary team approaches as related to individuals with developmental disabilities. Knowledge of individual treatment planning including impact of medical insurance program requirements for reimbursement; knowledge of structure of services for clients and their families in institutional and community oriented settings as related to individuals with developmental disabilities; knowledge of aftercare facilities; considerable interpersonal skills; oral and written communication skills.

General Experience: Three (3) years of professional nursing experience.

Special Experience: One (1) year of the General Experience must have been providing consultation and evaluating the assessment of nursing services provided to individuals with developmental disabilities.

Substitutions Allowed:

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Preferred Experience: Preference will be given to applicants with demonstrated community provider experience.

Special Requirements:

1. Incumbent must possess and retain in good standing a license to practice Registered Professional Nursing in the State of Connecticut.
2. Incumbent must possess and retain a valid Driver's license.
3. Incumbent will be required to travel.
4. Incumbent must be able and willing to adjust schedule to meet the needs of consumers and in emergency situations, which could mean holidays, weekends and off-hours.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

Send application materials to:

**Department of Developmental Services — South Region
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492
Attn: Recruiter**

Email: DDS.SR.Recruiting@ct.gov Phone: 203-294-5122 Fax: 860-920-3035

Application materials can be emailed, faxed, or mailed

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.